**Umina Beach Public School P&C Association**

**MINUTES MAY 2021**

**Wednesday 12th May 2021 9:30am, Umina Surf Club, Umina Beach**

**ACKNOWLEDGMENT OF COUNTRY**

*We acknowledge the Traditional Owners of country throughout Australia and recognise their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.*

**Attendance:**

**Attendees:** L.Lamont, J.Harris, C. Tsakissiris,  L.O’Brien, S.Halton, N.Carroll, L.Richardson, A.Agah, K.Gunn, P.Elliot, P.Jope, J.Taylor, N.Carroll, E.Redfearn, A.Bendall-Charles,

**Apologies:**  N.Feeney, T.Husband, K.Hogan, K.Smith, J.O’Donnell

**Meeting Minutes:**

* Updated on funding proposals raised outside of March meeting
* Discussed two proposal from March:
1. The purchase of new Sand Pit Toys. Believed it was approved in 2020 prior to COVID lockdown and not purchased, P&C will investigate whether motion was passed in 2020 and if purchases had been made. If no motion made, passed or toys purchased all P&C Members present agreed for mixture of “green” and typical toys to be bought. To a value of $
2. Fund replacement of soft fall bark under junior playground (K-2), noted in motions.
* P&C to run Athletics carnival Canteen, Lucy will work with Chad and Deb to discuss suggested food options. Lynette to investigate Coffee van for adults. Friday 25 June is date for Carnival. A call out for volunteers will occur closer to the event.
* Nellie and Jenny looking into options for generating passive income for the P&C.
* Janette will look into costs involved with UBPS branded portable gazebos/sun shades.
* On 2 June at 9:30am we are hosting a CCC P&C 101 P&C Information morning. Highly recommend all members attend. This will be open to all Central Coast Schools, particularly on the Peninsula.
* Reminder once mid-year reports issued, parents can call to arrange an interview with the teacher to discuss. Bookings to be made via the front office.

**Executives Report:**

* Easter Raffle went well, it ran smoothly with a short lead time. We found the online system used was efficient and fees taken for the service were not huge. Once all expenses and fees deducted we made $1,936.
* Mothers Day Stall was well received by teachers, parents and of course the kids. It was great that we could proceed with holding the stall, even though there were some NSW COVID restrictions brought in the evening prior. We were very fortunate to have loads of volunteers. Our spend on items came under budget and once expenses deducted we made $2,432. For future events, should consider having a COVID plan in place (one written up that reflects the actions we already take) and ensure back plans have been thought of, if we are unable to have volunteers on school grounds.
* School Disco to be held later in the term. Propose to sell tickets online, no meal plans or volunteers need for canteen. Snack break items, such as drinks and chips, will ask Mr Bradley to DJ, Lucy to discuss possible dates and timing of evening with Chad.
* Winter coat orders so far stand at 27. An order will be placed shortly.
* Sports Uniform Committee have a few potential designs and are also discussing different fabric options and affordability for all.
* Bush Care Project was funding received in 2020 from grant pre-COVID. Very fortunate to have received this grant as is no longer offered. Second group of Year 5 students have started their 4 week stint. As per previous group of Year 5 students, this group is thoroughly enjoying it. A report for the Grant is required on completion of the program. Some signage stating Bush regeneration in progress is needed.
* Walk to School Safely Day is Friday 14 May. Posters will be around the school, Facebook promotion. P&C hosting a breakfast from 8:30am-9:15am under the primary Cola. We’ve been very fortunate to have received donations from Woolworths and Sanitarium. Prep work will be in the community room on Thursday from 1pm and set up Friday morning from 8am. Ms Percival will advise if the School Leaders want to help out Friday morning. Safety wise, we will have people in highvis vests manning the Mt Ettalong Rd crossing. Also asked that we help raise visibility of the “Improve pedestrian safety at the Etta St and Mt Ettalong Rd intersection Petition to be advertised via our Facebook pages.
* Toilet Beautification Project, we had Ange Elder come out to look at our toilet blocks and provide a quote. Ange was generous with her time and suggestions on immediate fixes as well as potential for designs. Ange takes on 6 projects a year and has held one of those spots for us. Approximate cost will be around $20,000 for the work in 9 toilet blocks and we anticipate approximately $5,000 for some repairs. Asking P&C to fund the entire project however, we will look into if there are any grants that we may be able to apply to assist with funding. Chad to talk to Dept Education - Assets with regards to some changes to the demountable toilet block. See motions for outcome.

**Principal's Report:**

Chad Tsakissiris provided an overview of:

* NAPLAN. Testing had begun and we are using Online Platform. Results will be released later in the year.
* Regarding 2020 Year 3 and Year 5 students, “Check In Assessments” were conducted at the end of 2020 and further “Check In Assessments” will be carried out with the 2021 Year 4 and Year 6 students.
* Strategic Improvement Plan and 2020 Annual Report are now accessible on the school website.
* We are due for our external validation in August. Our compliance against the School Excellence Framework is documented and this process is part of the Excellence in Action Cycle.
* Formal Thanks to staff and parents for support and coordination of extra curricular activities. The school calendar is starting to fill up.
* Small Project Funding go through a formal process before being brought to the P&C Meetings. Projects should will be linked to School Strategic Plan, Learning Outcomes and ensure that they are supportive of educational outcome.

**Uniform Shop Report:**

NIL

**Treasurer's Report:**

* Janette now a signatory of the P&C Accounts.
* Janette sought permission to be issued a Business Debit MasterCard. This was approved and an additional document was signed by 2 Office Bearers documents. “By a legally constituted meeting of the organisation or directors of the company, as the case may be authority was given to issue the additional cardholder(s) with a Business Debit MasterCard.
* Current balance in bank is $64,000 in main account, $33,000 in Uniform account.
* Need to tie up some loose ends, remove some very old signatories off bank accounts.
* Discussed using a cloud based accounting program for P&C Accounting – outcome noted under motions.

**Incoming Correspondence:**

* CCC P&C Membership was paid at meeting last term. Waiting on receipt for reimbursement.
* Noted we signed a formal Room Hire contract with Umina Surf Life Saving Club. Should we return to on school site meetings, we will need to let them know.

**Outgoing Correspondence:**

 Nil

**Motions:**

March 2021 Minutes - **Passed**

**Motioned by:** Chad Tsakasiri

**Second by:** Lucy Lamont

Small Project Funding - Replacement Softfall Bark in Junior (K-2) Playground spend $1,360 - **Passed**

**Motioned by:** Lucy Lamont

**Second by:** Jenny Harris and Penny Jope

Small Project Funding – Funding for provision of items to furnish Salty’s House/Sensory Room spend $3,000 **- Passed**

**Motioned by:** Lucy Lamont

**Second by:** Jenny Harris, Penny Jope, Janette Taylor, Sonia Halton, Nichole Carroll and Kristy Gunn

Small Project Funding – Year 5 Science Incursion, Solar spend $800 - **Passed**

**Motioned by:** Lucy Lamont

**Second by:** Jenny Harris, Penny Jope, Janette Taylor, Sonia Halton, Nichole Carroll and Kristy Gunn

Small Project Funding – Purchase 100 Digital Licences for Reading Eggs for intervention use with individual students. Only 1 Year subscription, used from K – Year 6. Spend $3,100 - **Passed**

**Motioned by:** Lucy Lamont

**Second by:** Jenny Harris, Penny Jope, Janette Taylor, Sonia Halton, Nichole Carroll, Lynette O’Brien and Kristy Gunn

Purchase/subscribe to Xero Accounting System $240/year - **Passed**

**Motioned by:** Janette Taylor

**Second by:** Lucy Lamont, Jenny Harris, Penny Jope, Lynette O’Brien

Pay Membership for Central Coast Council of P&C Associations $40/year **- Passed**

**Motioned by:**  Lucy Lamont

**Seconded by:** Janette Taylor

The Wellbeing Show – all school incursion on Wednesday 26 May 2021 $5,500 **- Passed**

**Motioned by:** Lucy Lamont

**Seconded by:** Jenny Harris, Penny Jope, Janette Taylor, Sonia Halton and Nichole Carroll

Funds held/set aside for Toilet Beautification Project - $25,000 **- Passed**

**Motioned by:**  Lucy Lamont

**Seconded by:** Jenny Harris, Penny Jope, Janette Taylor, Sonia Halton, Nichole Carroll

**Next Meeting(s):**

General Meeting

09 June at 9:30am

Umina Beach Public School – Room TBC

**General Meeting**

14 July 2021 at 7:00pm

11 August 2021 at 9:30am

08 September 20212021 at 7:00pm

13 October 2021 at 9:30am

10 November 2021 at 7:00pm

08 December 2021 at 9:30am