**Umina Beach Public School P&C Association**

**MINUTES MAY 2021**

**Wednesday 9th June 2021 9:30am, The STEM Room, Umina Beach Public School**

**ACKNOWLEDGMENT OF COUNTRY**

*We acknowledge the Traditional Owners of country throughout Australia and recognise their continuing connection to land,*

*waters and culture. We pay our respects to their Elders past, present and emerging.*

**Attendance:**

**Attendees:** N.Feeney , J.Harris, C. Tsakissiris,  L.O’Brien, S.Halton, N.Carroll, K.Gunn, P.Jope, J.Taylor, C.Kaye, N.DiQual

**Apologies:**  L.Lamont, T.Husband

**Meeting Minutes:**

* Fathers Day Stall planning phase beginning. Jenny Harris will take lead on this event. Any ideas or wanting to help out greatly welcomed
* Joint Finance Committee of two UBPS Staff and 2 P&C Executive Team to meet discuss larger projects and proposals to be presented to the P&C. Chad Tsakissiris, Janette Taylor, Penny Jope and one other UBPS Staff member to meet when required
* Playground Equipment sub-committee to be formed. A proposed budget was decided on and request to hold funds as noted under Motions. Penny Jope to lead and will reach out to those interested in working on this project
	+ **Action required:** Penny Jope to set up sub-committee and contact sub-committee members to begin researching playgrounds
* Gingerbread House Making Event. Further investigation into venue, target audience and supply.
	+ **Action Required:** To bring back to next meeting
* Athletics Carnival 25 June 2021. Nellie Feeney to lead. Canteen menu and coffee van agreed to. Budget set and noted under Motions
	+ **Action Required:** Christine Kaye source parboiled sausages for BBQ stand at Athletics Carnival
* By-Laws to be amended and updated. Separate meeting to be held to discuss and action
	+ **Action Required:** Lynette O’Brien to arrange suitable time and get copies of By-laws and Constitution to attendees
* Small Project Funding
	+ **Action Required:** Lynette O’Brien to follow up if purchases have been made and invoices passed on for all Small Project funding proposals approved
* Working With Children Check
	+ **Action Required:** Working With Children Check – P&C volunteers that have WWC to forward details to Lynette O’Brien for inclusion on register. Link can be provided for those that wish to apply
* Sunrise Reading Program included on the agenda for discussion with P&C

**Executives Report:**

* School Disco a success! Over 500 attended, final figures to be confirmed. Future Discos, ensure all communications are consistent particularly with timing; include a fun hashtag for use on social media; and address lighting issues in waiting arears.
* Sports Uniform Sub-Committee recent meeting narrowing down design possibilities to bring to a General P&C Meeting. Have been asked whether the sub-committee is able to look into Representative Sports Shirts, should there be any push back from the school community on changing sports shirts.
* Bush Care Project now complete. Will need continued maintenance and clearing. Possible weekend project with families and further work with Year 5 students in Terms 3 and 4
	+ **Action Required:** To bring back to another meeting the feasibility of continuing the program annually without funding from a grant or with another grant
* Toilet Beautification Project, Ange Elder has agreed to take on our project. Ange will commence 28 June on the K and Year 1 bathroom blocks.
	+ **Action Required:** Jenny Harris to arrange access over the school holidays and appropriate paperwork to be completed.

**Principal's Report:**

Chad Tsakissiris provided an overview of:

* Staff changes as noted in Newsletter;
* Reports are due last week of end of Term 2;
* Preparing for External validation currently underway. External Validation is scheduled for August;
* Attendance rates are improving;

**Uniform Shop Report:**

NIL

**Treasurer's Report:**

* Xero program now up and running, 2020 financials to be sorted
* Current balance in bank is $62,800 in main account, $33,000 in Uniform account.
	+ **Action Required:** Reconcile sales winter jackets, small project funding, disco sand funds being held for Toilet Beautification and Playground spending

**Incoming Correspondence:**

* Solar Buddy noted. Further investigation required for local effort.
* Fathers Day correspondence. Jenny Harris to lead Fathers Day Stall and gather ideas.

**Outgoing Correspondence:**

 Nil

**Motions:**

May 2021 Minutes - **Passed**

**Motioned by:** Kristy Gunn

**Second by:** Nichole Carroll

Retrospective approval of Disco expenses $1,500 - **Passed**

**Motioned by:** Nellie Feeney

**Second by:** Jenny Harris

Remove old signatures, Danielle Karazinov, Hayley Smith and Carolyn McIver from bank accounts - **Passed**

**Motioned by:** Janette Taylor

**Second by:** Christine Kaye

Add third signature to bank accounts, propose Lynette O’Brien - **Passed**

**Motioned by:** Janette Taylor

**Second by:** Jenny Harris, Penny Jope

Budget for Athletics Carnival Canteen $4,000 **- Passed**

**Motioned by:**  Nellie Feeney

**Seconded by:** Sonja Halton

Fathers Day Stall Budget $4,000 **- Passed**

**Motioned by:** Lynette O’Brien

**Seconded by:** Penny Jope

Funds held/set aside for Junior Playground Equipment Project $35,000 **- Passed**

**Motioned by:** Nellie Feeney

**Seconded by:** Jenny Harris, Kristy Gunn, Penny Jope

**Next Meeting(s):**

General Meeting

14 July at 7:00pm

Umina Beach Public School – Room TBC

**General Meeting**

11 August 2021 at 9:30am

08 September 20212021 at 7:00pm

13 October 2021 at 9:30am

10 November 2021 at 7:00pm

08 December 2021 at 9:30am