

## Umina Beach Public School Council - Meeting minutes

**Thursday 12<sup>th</sup> May 2016**

Meeting start - 330pm

### **School Council Members – attendance**

<b>Name</b>	<b>Position</b>	<b>Present</b>
Lyn Davis	School principal	Yes
Jodi Reith	P&C president	Yes
Danielle Karazinov	Parent representative/president	Yes
Amanda Griffith	Parent representative/secretary	Apologies
Viki Dickinson	Parent representative	Yes
Evan Spiros	Community representative (Manager, Club Umina)	Yes
Rebecca Rodwell	Teacher representative	Apologies
Joanne Crosland	Teacher representative	Yes
Deidre Hauraki	Teacher representative	Apologies
Andrew Kinniburgh		Apologies

### **Open and welcome by Danielle**

- **Previous meetings minutes** - 17<sup>th</sup> March 2016 – endorsed/approved moved by Evan Spiros and seconded by Lyn Davis.
- **Office renovations** – Lyn Davis sent emails, awaiting response.
- **Change of school name in constitution** – The constitution of UBPS has been changed. An “Extraordinary Meeting” re: change of school name, will take place at 3pm on Thursday 9<sup>th</sup> June prior to next School Council meeting. Lyn Davis will submit details of date/time/location in UBPS newsletter.
- **Community meeting re: vandalism** – 9 incident reports have been filed by staff at Club Umina. Evan Spiros has continued to seek a

meeting with police and local MP's to no avail. A Community meeting will take place Tuesday 17<sup>th</sup> May 2016 at Jasmine Green Park Kiosk, Evan Spiros and Paul Farrugia will attend.

- **After school care** – Tenders received and to be reviewed by assets management, school principal and P&C president.
- **Minutes displayed on UBPS website** – Yes and will continue.
- **Teacher vacancy position** – Filled by Renee Pallas.
- **Anonymous email re : privacy act 1988** – Email read by Danielle Karazinov, acknowledged and minuted but unable to respond.
- **Place making project** – Re: Trafalgar playground (opposite fire station). Meeting Wednesday 18<sup>th</sup> May 2016 2-4pm. Lyn Davis to organise a representative to attend.

**Principal's report** – Financial report tabled and discussed, continues to be with expected figures. Lyn Davis offered a separate meeting to assist school council members and increase understanding of school finances, school plan, school excellence program. Lyn Davis to set date.

**Sick Bay procedures** - A parent concern was raised and discussed re: sick bay procedures. The school council reviewed the current sick bay policy and procedures, vote was taken (6-0) no update was necessary, moved by Evan Spiros and seconded by Jodi Reith. Sick Bay procedures to be published in school newsletter as per Department request.

Next meeting date Thursday 9<sup>th</sup> June 2016

**Meeting closed – 4.45pm**